



SAE
Society of Afghan Engineers

P.O. Box 11520, Burke, Virginia 22009-1520 * Telephone 909-868-4212 * email:info@afghan-engineers.org

SAE Journal Paper Submission Guidelines

(For Prospective Authors, Blind Peer Reviewers and Contributors)

GENERAL:

Submission of papers is open to every individual interested in the theme of this journal and the promotion of its purpose. However, in the interest of maintaining our anticipated quality of submission as well as their merit in being fit for inclusion in our publications, each submission will be subject to a double-blind peer review process by a designated SAE Review Panel. The Review Panel and/or the managing editor will make the decision to accept or not accept a manuscript for publication to the journal.

SAE understands that by submitting the manuscript you agree that SAE reserves the right to publish your papers in one or more of its publications. Should you have any reservations to this understanding, please inform us in writing at or before the date of submission of your paper. To facilitate the publication of your work, it is essential to provide the editor with an appropriately formatted electronic copy of your manuscript.

To assure a more professional presentation of the manuscripts as well as to facilitate the publishing of the journal, SAE earnestly requests that all manuscripts submitted should conform to the following moderate standards and guidelines.

CONTACT INFORMATION:

Please provide a complete mailing address, telephone number, fax number and an e-mail address only on the cover page of the manuscript. Authors' names should not appear within the document in order to facilitate the double-blind peer view process. All submissions should be emailed in a Word document formatted as per SAE Journal's recommended format in order for it to be distributed for the peer review process and possible publication. Completed papers can be submitted to the following individuals through email:

- Bahaudin G. Mujtaba, Nova Southeastern University. 3301 College Avenue. Fort Lauderdale, Florida 33314. USA. Phone: (954) 262-5045. Email: mujtaba@nova.edu
- Mark Quasem Kadir, Tel: (909) 868-4212 / (909)772-7334. Email: mkadir@socal.devry.edu

TITLE:

The title should be commensurate to the theme and Mission of SAE Journal, and it should be descriptive of the content. Please type the names of the authors and co-authors under

SAE Journal Paper Submission Guidelines

the title on the cover page. Also, type the present affiliation as well as a mailing address of each author and co-author on the cover page of the manuscript.

KEYWORDS:

Prepare a list of up to seven keywords and place it on the first sheet, or cover page, right below the authors' affiliations and mailing addresses.

ABSTRACT: The paper should start with a 150 to 200 word abstract. The abstract would provide a concise summary of the principle ideas of the paper as well as the conclusion of the thoughts and arguments. The abstract would be placed before the introduction or body of the paper and after cover page. Authors' names should not appear after the cover page.

LENGTH: The journal expects to receive papers with length ranging from 3,000 to 8,000 words, excluding figures and tables. Up to an equivalent of four sheets of combined tables and figures will be accepted as supplements to the typed manuscripts. However, for papers of exceptional value and contribution to the journal, a maximum of 10,000 words may be accommodated with an addition of a maximum of six sheets of table and figures combined. Tables and figures should be placed at the appropriate places within the manuscript and they should be referenced properly. Tables and figures may be centered along the width of the sheet, not to exceed the side margins or may be arranged in a one or two-column format in conformance with the text format. All references and citations must be aligned with APA (American Psychological Association) format and guidelines.

TYPESET: Please use a size 12 'Times New Roman' or equivalent Microsoft Word font to type the manuscript. The manuscript can be submitted in one-column format (but will be formatted in a two-column format in the final version), single-spaced on one side of a 8-1/2 x 11-in. paper with a minimum of 1-in. margin on all sides of the sheet.

UNITS: Both the International System of Units (SI) and the American Standard units are accepted. However, consistency should be maintained to assure using only one system of units throughout a manuscript.

SYMBOLS: Please make sure to use standard definitions and symbols wherever possible. You can use the lists published by the American National Standards Institute (ANSI) as a reference.

CONCLUSIONS: The paper should end with a conclusion which would summarize the principle and significant ideas and implications of the arguments and the information presented in the body of the manuscript.

REFERENCES: It is highly advised to give credit to the sources used in preparation of the paper. If references are cited in the text, the author-date method should be utilized - listing the last name of the author followed by the year. All references should be listed

SAE Journal Paper Submission Guidelines

alphabetically, by last name of the first author, in the Reference section of the paper. If anonymous reports and standards are referenced, alphabetically list the issuing institution. All references and citations must be aligned with APA (American Psychological Association) format and guidelines.